

Dear Independent Contractor,

Please read all parts of this letter and nomination form carefully and be in touch with the Returning Officer if you have any queries.

As you will be aware Community Pharmacy Swindon & Wiltshire and Community Pharmacy Avon will be forming a new LPC from April 2025. Your Local Pharmaceutical Committee (LPC), which from 1st April 2025 will be known as Community Pharmacy Avon & Wiltshire (CPAW), is the organisation that represents the general body of pharmacy contractors at a local level, as recognised by the local NHS.

Contractors approved the new CPAW constitution at the respective AGMs in September 2024 and there will be a total of 13 places on the committee for the new term of office starting 1st April 2025.

I am writing today to inform you of the intention to hold elections and to **seek nominations for the independent pharmacy contractor places** on the new CPAW committee (covering contractors across both BNSSG and BSW ICBs). **There are six places available for independent contractor members.**

This process is vitally important to the work of the LPC, as our success depends on vibrant, engaged and committed leaders. Committee members are required to make decisions in the best interests of NHS community pharmacy owners, providing leadership, insight and vision, and accurately and fairly representing the views of contractors and LPCs. More information on the role of an LPC member is available [here](#).

If you would like to put forward a nomination, please complete and return the attached nomination form to the Returning Officer by 12 noon on Monday 25th November.

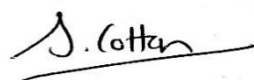
Please note:-

- Nominations must be received as a single document (with signatures and supporting electors included), and **any nominations received after the deadline will not be eligible.**
- Nomination forms need to be supported by two different electors (independent contractors within the LPC area). These must not be the candidate, or electors in which the candidate has a business interest.
- Other places on the LPC are filled by nominations from the Company Chemists' Association (CCA) and Independent Pharmacies Association (IPA) and consequently **neither candidates nor supporting electors may be representatives (or have a beneficial ownership) of member companies of the CCA or IPA.**
- The current committees would **strongly encourage nominations from across all the localities to try and ensure geographical representation on the new committee**

If there are more nominations than places available there will be an election and voting papers will be distributed to eligible contractors. Accompanying the voting paper will be the information taken from the **shaded boxes** on the nomination paper to provide voters with information on each of the candidates.

If you have any questions please be in touch.

Yours Sincerely



Sarah Cotton
Appointed Returning Officer
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