**LPC Meeting – Wednesday 18th September 2024**

9am – 5pm

14a High Street, Staple Hill, Bristol, BS16 5HP.

Present: Lisa Fisher, Richard Brown, Philip Hunt, John Hughes, Philip Bush, Simon Harris, Imran Ahmed, Tim Rendell.

DS - Debbie Scudamore - engagement Officer

Apologies – Heather Blandford, Ramesh Yadav, Morag McMeekin, Andrew Jones

RB shared that Joshua Edwards has stepped down from the committee. The committee agreed not to replace Joshua due to the merger that will be happening shortly.

Declarations of Interest – none

Review Minutes

SH has contacted his MP as discussed in previous meeting, no reply as yet.

PH has also contacted his MP to make contact.

CCA nomination for report – Philip Bush

Treasurers Report - Protocol for payments

PB provided the committee with an up to date review of the accounts and services.

SH raised concerns that pharmacies may not be endorsing prescriptions correctly for supervised consumption with loss of revenue. RB asked PH and SH to send in details so we can add it into our newsletter.

DS now has online access to the accounts and can now make payments.

The committee have agreed that DS can pay up to £500 in a single transaction, anything over this amount goes to the treasurer to pay. DS and PB will meet monthly for the next few months to discuss this before the committee meeting to ensure this is working well.

Conference

RB has secured Debbie Campbell, Chief Pharmacist and Director of Medicine Optimisation. Bristol , North Somerset and South Gloucestershire Integrated Care Board and Uzo Bechukwu, BaNES, Swindon & Wiltshire Integrated Care Board as key note speakers.

The committee discussed the content of what the speakers will talk about and how the conference will run.

LF encouraged the committee to nominate colleagues for awards and encourage attendance at the conference.

Merger Update

LF along with the Chris Shields (Chair of Swindon & Wilts LPC) advertised the CEO position. There have been a lot of applications, they have reduced it down to 4 to interview. Chris and LF will update once this process has been completed.

Once the CEO is in position the shadow committee will be agreed.

Revised Constitution - Avon & Wilts LPC

RB shared the revised constitution with the committee and highlighted the change that has been made.

AGM

Separate notes taken.

IP Update

LF provided an update. In Avon there will be nearly 50 people that have been through the IP process by next year, this is a great achievement.

IP Pathfinder – Cleo has now been signed off, this requires a standalone computer to run it. The go live date is still unclear.

PCN Lead Update

BNSSG ICB ran a PCN strategy day in January for the community pharmacy PCN leads and the PCN stakeholders. This was to encourage collaboration between the PCNs and the community pharmacies. NHSE has funded the community pharmacy PCN leads to help support delivery of Pharmacy First, HCFS and the oral contraception service. Since this event very little activity has been undertaken by the PCN leads.

LF shared that the ICB would like feedback on how this money has been spent and the outcomes delivered. LF has spoken to all PCN leads and most of them have no capacity to fulfil this role. Some activity must be taken soon otherwise the funding will be lost.

The committee discussed removing the PCN leads who cannot fulfil this role and the focus given to those that are interested to cover more than one PCN.

RB suggested that PCN leads could be managed by the LPC to ensure the message is getting through in a consistent way, this would depend on the ICB agreeing to the money being given to the LPC to cover the costs of the leads. The committee agree to allow RB and LF to look into other options to make the PCN lead role more effective.

Pharmacy First Update

There was a reduction in figures in August.

13% of pharmacys have reached the threshold so far this month.

SH asked how you can see where you are at a contractor level. RB will speak to Judith Poulton to get this information sent out to contractors.

PCOG Update

All the GP colleagues at a meeting RB was part of, were very supportive of the pharmacy first service. RB is hoping to do a presentation to the board on this.

Chief Officers Update

The PNA is due October 2025, RB will have input to all 4 local authorities. Steering groups are starting to set up now.

Pharmacies that do a lot of supervised consumption can bid for funding for this. If this starts RB will ask Roger Herbert to contact pharmacies that would be eligible.

AOB

* Christmas Meal - DS to send out dates.
* PH has been selected to complete a margin survey.
* LF - next meeting is half day, decided to do this face to face as it is day of the conference. DS to book the room.