**LPC Meeting – Wednesday 19th June 2024**

9am – 1pm

Via Zoom

Present: Lisa Fisher, Richard Brown, Philip Hunt, Joshua Edwards, John Hughes, Tim Rendell, Philip Bush, Simon Harris, Heather Blandford, Imran Ahmed.

Apologies – Morag McMeekin, Ramesh Yadav, Andrew Jones.

Declarations of Interest – None

CCA nomination for report – Heather Blandford

May minutes agreed and will be posted to the website.

Treasurer’s Update

Update of accounts to date, review of items, contractors and services.

Merger – reflections on contractor vote

There was a contractor online meeting last night to cast the votes to merge. The decision was unanimous to merge. RB captured the votes.

Discussion around the timeline for the merger and when to set up a shadow committee.

30th June is the census date to start recruitment to set up the shadow committee, ready to be in place for the 1st January 2025.

CEO job description and financial package

RB left the meeting for this section.

The committee reviewed and discussed the CPE package supporting recruitment of CEO. Discussion around competitive salary and the importance of getting the right person. The committee agree the role will be 3 days a week (25 hours) split across 5 days. Holiday allowance to be aligned to the NHS entitlement.

The document was amended and will be shared with Swindon and Wiltshire ready for their meeting tomorrow.

Pharmacy First performance

RB shared performance data for Avon.

SJ asked for a breakdown of walk ins compared to GP referrals, this was reflected in the data.

There will be an online training session in July for contractors.

LF has had great feedback on the service from a GP practice at a PCN meeting.

Conference

At the last meeting the committee wanted RB to ask Janet Morrison if she could be key-note speaker, she is not available to attend the conference. There is a pre-recorded video that we could use.

Discussion around who could be the key note speaker, the committee agree it is important to try to get MPs to attend.

Chief Officer Update

IP Pathfinder is about to go live in the first pharmacy in BNSSG, this is shortly happening in BSW too.

The Cleo Solo contract has been signed nationally, but it is not clear at the moment when this will start.

LF is still working hard on getting DPPs to help develop the workforce.

The Cardio Vascular PGD Is progressing, Kates replacement starts soon and is keen to get this moving. Unsure of the go live date at the moment.

RB asks for feedback on the possible service of switching from smoking to vaping. TR highlights there are enough services already running to focus on.

Hypertension service is still a focus, but the ABPM stats are very low across all areas. The operations team will be looking at how to assist with this.

AOB

* PH mentioned the Save Our Pharmacies campaign, his pharmacy are promoting this, along with other committee members. There is no impact to patient care with supporting this.