**LPC Meeting – Wednesday 20th March 2024**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Heather Blandford, Morag McMeekin, Imran Ahmed, Phillip Bush, Andrew Jones, Simon Harris, Josh Edwards, John Hughes.

Apologies – Tim Rendell, Philip Hunt, Ramesh Yadav.

Declarations of Interest – None

CCA nomination for report – Morag.

Minutes and action points from previous meeting

Agreed and will be posted to the website.

The committee reviewed the 3 governance documents prior to them being posted on the website.

Discussion around a governance sub-committee and the reasons for having this.

The committee agreed to form a sub-committee, they will be in charge of making sure this is reviewed regularly, but all decisions are made by the whole committee.

RB has put the 19 point list into a document that can be used to review governance on a regular basis.

In the April meeting the committee will elect a sub-committee. This will be sent out to the whole committee to allow everyone (excluding exec members) to stand for the sub-committee.

Merger Update

Lisa provided an update to the committee.

Finance and Performance Update

PB went through the bank transactions and item numbers and services for the past month.

Discussion around delivery of ABPM service. The committee would consider running a training event if there is a big enough need for this. RB suggested obtaining data to find out if there is an issue.

Scrutiny of Accounts

The committee looked through the transactions on Xero and scrutinised the large transactions for the past 3 months, checking the invoices against the payments.

Contract Application - ABSM Healthcare Ltd

The committee review the relocation for the DSP in Bristol and had no comment to make.

Strategic Plan Sign Off Including Budget

The committee reviewed the strategic plan for 2024/25 and updated the aims where appropriate. This will be released to pharmacies and other external stakeholders after the 1st of April.

The committee reviewed the 11+1 forecast and were happy that the overall projected overspend for the year was estimated to be approx. £1,000. This is approx. £12,000 better position than budgeted for. The 2024/25 budget was reviewed with each line looked at in detail to understand income and expenditure. The budget was agreed to overspend by approx. £15,000 to facilitate the utilisation of pharmacy contractor reserves to support contractors during this time of need. The budget spend lines will be reviewed monthly in each meeting.

Chief Officers Update

RB gave an update on the LA contract prices for 2024/25 for supervised consumption. It was recognised the positive steps that have been taken in BANES, North Somerset and South Gloucestershire and CP Avon are supportive of the revised payment structure. In relation to smaller increase proposed by Bristol City Council; whilst the committee recognised the challenging position that Bristol finds itself in, CP Avon does not support the revised offer.

RB updated on IP Pathfinder and the challenge to get the project up and running between Easter and Summer given the challenges being faced with the National IT procurement.

RB updated that it is expected that the otitis externa PGD will be rolled out across BNSSG and BSW

AOB

Nothing further.