**LPC Meeting – Wednesday 21st February 2024**

Via Zoom

9am – 1pm

Present: Lisa Fisher, Richard Brown, Morag McMeekin, Heather Blandford, Ramesh Yadav, Imran Ahmed, Phillip Bush, Andrew Jones, Simon Harris, Josh Edwards, Philip Hunt, Tim Rendell, John Hughes.

Apologies – None

Declarations of Interest – None

CCA nomination for report – Morag McMeekin

Minutes agreed and will be posted on the website.

The committee commented on the great update by the operations team last month.

Contract Applications - None

Treasurer’s Update

PB ran through the bank transactions for the month with the committee and went through the items and services for the month.

TR asked if we could take stock of the change in contractors each month, to ensure the committee remain representative of the contractors. RB can pull this data for Avon.

RB shared the data up to the end of January 2024. This data will be pulled again in July and RB will share this again with the committee.

PCN Lead Meeting

LF and Alison Mundell ran an event for all PCN leads across BNSSG.

PCN leads attended in the morning and the stake holders joined the meeting in the afternoon.

This was a great day, 18 out of 19 PCNs were represented at the meeting.

IA and SH attended and both enjoyed the day.

There are plans to do another meeting with BSW.

Merger Update

Lisa provided an update to the committee.

New CPE Governance Documents and Policies

There are 3 documents to review. These were sent from Community Pharmacy England. RB shared the documents with the committee today and this was discussed. He will send these out to the committee after the meeting to allow further scrutiny. These documents will be formally agreed in the March meeting.

Draft Budget

PB shared the document that was put together last month and the detail was explained to any members absent from the previous meeting. Discussion around how to show this in a clear way, should the income be split out to show where the revenue comes from.

Public Health Contracts Update

RB has started discussions about amendments to the contracts and is hopeful these will be accepted.

Discussion around the supervised consumption contract.

Pharmacy First Update

RB updated the committee on data that we have been able to access. So far there have been 3200 referrals through Pharmrefer - which accounts for 50% of the referrals.

RB is still hoping to get further data as time goes on, so we can monitor how the pharmacies are doing with this.

PH asked about emergency supply referrals and a few problem identified with these, RB asked PH to send details of this to him and he will follow this up.

HB reported back that she has had colleagues that thought they have completed this for payment correctly but on further investigation it has come to light that they are not complete and so will not go for payment. RB is doing work with JP to work on reasons that pharmacies are rejecting a referral.

Pharmacy First Training

We trained between 260-270 people over the recent events we ran. We are also running Otoscope training events which have also been very popular.

AOB

* The IP pathfinder has been delayed due to the implementation of the IT platforms.
* PH has commented that Bristol council have seen delays in payments. RB has asked him to resend information and copy him in so he can make sure this gets resolved. SH asked if we should send out to contractors to see if anyone else is having these challenges - RB will add this to the newsletter.
* IA has found websites for PCNs and noticed that pharmacies are not mentioned in it. He has contacted them to ask them to include the pharmacies.
* TR commented on how tough times are in pharmacy at the moment and we need to keep an eye on the contractors at this time.
* RB has asked non conflicted members to remain on to discuss the outstanding contract application.