**LPC Meeting – Wednesday 22nd February 2023**

Via Zoom

9am – 1pm

Present: Lisa Fisher, Richard Brown, Alan Smith, Morag McMeekin, Heather Blandford, Imran Ahmed, Matt Courtney-Smith, Ali Hashemian, Isabel Diaz Franco, John Wilson, Philip Bush, Ramesh Yadav, Sian Retallick.

Apologies – None

CCA nomination for report – Alan Smith

Review of January Minutes & Action Points.

Minutes agreed and will be posted on the website.

Treasurers Update

Matt provided the committee with an update on the accounts,

Matt has a new role and so will not be on the committee going forwards. The role of Treasurer will have to be reallocated from the end of March.

Contract applications.

3 Applications reviewed:

Distance Selling Pharmacy (DSP) Contract in Staple Hill (Bristol Pharma)

Agreement that everyone is to be included in the discussion as it is a DSP and no one has a specific conflict. Richard will write a response on behalf of the committee to ask that all regulations are observed in the application process, with a concern that there will be an impact on local contractors and that current provision is already sufficient.

Coombe Down Bath.

Close and merge contract. Coombe Down Pharmacy in Coombe Down Surgery will close and merge with 87 Bradford Road BA2 5BP. The committee agree to support this application with a comment to ensure that there is no gap in provision.

Day Lewis Southmead.

Close and merge contract, 5 Arnside Road and 6 Arnside Road BS10 6AT. The standard hour contract will remain and the 100 hour contract will be merged. The committee agree to support this application with a comment to ensure that there is not a gap in provision.

Strategic Plan & Operations Team

Barbara Coleman, Primary Care relationship manager.

Barbara is stepping down at the end of March. The role is currently 2 days a week.

Lisa and Imran attended a PCN lead meeting recently and it was clear how much positive impact Barbara has had in her role. A discussion was also held regarding the importance of the PCN meetings and ensuring they continue.

Roger Herbert Pharmacy Support Manager role is currently 2 days a week. Roger is completing an audit of how he uses his time.

Alan suggested the roles do not need to remain exactly the same. The committee discussed how the roles could change.

Richard has asked the committee to reflect on this as the nature of these roles needs to be agreed in the March meeting.

Chair Role - This needs to be reviewed as this has changed over time. Lisa has asked the committee to reflect on this ready for the March meeting.

Future Committee Structure from July

Currently the committee is made up of:

7 seats CCA

1 seats AIMp

4 seats Independent

Richard updated the committee that the representation of the committee from July based on current contractors will be:

5 seats - CCA

2 seats - AIMp

5 seats - Independent

Richard shared the timeline of the process to elect the committee. Richard will inform CCA and AIMp of the places they have on the Avon committee. Voting papers will be sent directly to the independents.

BNSSG Otoscopy Service

This is the service to train pharmacists to carry out ear examinations.

Partnering with Tympa Health for training on how to carry out an ear examination.

There are different waves of this service, starting at different times.

Discussion around the payment of £14 for this service and the possibility of requesting a higher fee. The committee agree £14 is too low and to request £16.50.

North Somerset Stop Smoking Service

Discussion around what would be needed to be able to add in a CO test to the service, including the cost and the amount of times the service would be used.

The committee agree this is not a service they feel is viable for pharmacy in Avon.

PSNC Update – Sian Retallick (SW PSNC Rep)

There is a meeting tonight to review the current funding crisis.

Richard asked about the start of the Contraception supply service, Sian will raise this at the meeting. Heather stated the PharmOutcomes platform needs to be sorted out ready for this service.

Richard states that pharmacy needs bigger services to get involved in and not take little parts of a service. Sian will take this back as a point.

Sian asked about the Independent Prescriber coming from the universities, Richard commented this is going well.

Discussion around pharmacy not doing things for free.

Workload pressures, PSNC are waiting for GPhC guidance to help with this. Sian is going to raise this at the meeting tonight.

Sian asked if the committee can share the PGD service specification on sore throats, Richard directed Sian to the website.

AOB

None.