**LPC Meeting – Wednesday 10th February 2021**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 1pm via Zoom

Present: Lisa Fisher, Richard Brown, Jerry Long, Alan Smith, Sadik Al-Hassan, Morag McMeekin, Matt Courtney-Smith, Heather Blandford, Imran Ahmed, Tanzil Ahmed.

Guests: Julie Sharma, Harley Anderson, Alice Beeching from BNSSG CCG.

Apologies – Stuart Moul, Ramesh Yadav.

Declarations of Interest –

CCA nomination for report –

Amendments to Training Log – None.

Review of January Minutes & Action Points.

Minutes agreed and will be posted on the website.

Contract applications.

Applications reviewed by the committee.

Treasurers Update & Draft Budget 2021-2022

Jerry presents an update on the treasurers report.

ICP Session BNSSG CCP

Julie presents to the committee on Integrated Care Partnerships and how the services in the 6 localities can join up and work together.

Contracts will be formed to get all bodies together and agree how they work together. Possible problems are being researched to plan for anything that could be an issue.

The committee and CCG members go into breakout rooms to discuss - What is not working now that integration would help.

Data sharing was a top discussion point.

The CCG members will collate the discussion points and feedback to the committee.

Julie suggested a follow up meeting with Sirona in a few months’ time to keep the contact and build relationships.

Strategic Plan 2021-2022

The committee discussed the strategic plan.

Discussion around MiDoS system and how important it is in moving forward.

Richard highlights that from Monday that any digital referrals received from hospitals, it is now a contractual requirement to complete DMS.

Discussion around ensuring referrals are being made the correct way.

Tanzil highlights the importance of using the NMS service.

DMS

Service goes live on Monday.

Roger and Judith are running 3 courses for contractors, the first one was last night and was very well attended.

Discussion around the requirements needed by the hospital when they make a referral.

Referrals can be received via PharmOutcomes or NHS Mail.

Heather asked for any data that could help keep track of how the pharmacies are doing with the service when it goes live. RB will analyse the data and get it out when possible.

Social Media

Sadik is doing some research into how to grow the social media platform. He will get more information and will attend the March meeting with Emily Stone.

Hosting of Accrediting courses

Vimio accounts £16 a month to allow pharmacies to watch the training session after the event. There would be no restricted access to this, anyone could watch it.

Accredited courses – hosted a Levonelle Training event

Spoken to Paul Sheehan and commissioner needs to know who has accessed the course, this would not be possible on Vimio. If hosted on VO can access this properly.

For training courses that run without needing log in details

Chief Officer Update

Covid vaccination update, BNSSG sites are working well.

There is a reduction of people coming through the national booking system, this is because the area have achieved 90% of vaccination rates in at risk brackets 1-4. The next brackets of 5-6 the letters will be going out shortly and so the uptake will increase.

Pharmacy Colleague vaccination

An email from NHSE was received last Friday morning stating a survey needed to be completed by 9am on the Monday morning. There is no contractual obligation to complete this. Richard has suggested to the contractors that you need to complete this once to feedback how many of the team have been vaccinated.

AOB

Heather raised the issue of the Virgin contract is still unsigned since March 2019, Judith and Richard have been speaking to Carol Stanaway regarding this. Richard will raise the issue again to see if there is any update.

Jerry updates the committee on the meeting he has attended the PSNC Treasurers meeting. There was a discussion about whether the LPC should look to use an accounting package such as Xero along with new templates for management accounts.