**LPC Meeting – Wednesday 15th July 2020**

Zoom Online Meeting

9.30am – 4pm

Present: Richard Brown, Lisa Fisher, Stuart Moul, Heather Blandford, Morag McMeekin, Imran Ahmed, Alan Smith, Ramesh Yadav, Sadik Al-Hassan, Matt Courtney-Smith, Tanzil Ahmed, Jerry Long.

DS – Debbie Scudamore.

Apologies – None

Declarations of Interest – None

Review of June Minutes & Action Points.

Minutes agreed and will be posted on the website.

Area Manager Meetings action point to be carried forward to this month – DS/RB

Finance Update and Signing off 2019/2020 Accounts

JL presents the updated accounts for the last financial year, SAH proposed the accounts and AS seconded the accounts. Agreed accounts signed off by the committee.

Primary Care Relationships Manager Update

**Primary Care Networks**

Barbara has started to make follow up calls to PCNs who have not yet engaged face to face to offer support. This has resulted in some zoom meetings taking place or planned in the near future.

Met with Pier Health (Weston) community pharmacists and PCN pharmacists last week via zoom 11 pharmacists participated. Post meeting several additional pharmacies have joined the Telegram group.

She has set up a zoom meeting with 2 PCN pharmacies at the end of August. This will focus on feedback from piloting eRD with Boots and Yate practices.

She is supporting two pharmacy leads in reconnecting with the PCN clinical leads and setting up a joint zoom meeting at the end of the month.

**Contacting Pharmacies**

Barbara contacted around 50 pharmacies to encourage them to complete the PSNC audit by the end of June.

Contacted 10 pharmacies about improving the number of PGD referrals from practices and offered support in communicating with the practices.

As a result of the PGD calls, she has set up a number of zoom meetings with pharmacies and practices.

Implementation Manager Update

Focus on CPCS – GP pilot continues, the figures up to 14/07/2020 are 3254 (approx. 700 up from last month). 106 pharmacies live and 32 practices.

Judith has Trained 5 practices face to face since last meeting and 1 via zoom, 3 more practices to be trained in coming weeks and several have expressed interest. She has now approached 9 practices that expressed interest and have sent them the MOU’s. These should be “live” in coming weeks – adds about 20 more pharmacies into mix (68% of pharmacies in BNSSG will be live). She will be training all new practices as part of agreement of them going live

Judith has supported North Area of country with our learnings and arranged for a Practice Manager, Reception manager along with Judith to attend PCN call to support Dorset start two pilots. She arranged for a group of practice managers/reception team managers to test new referral method for NHSE and have given feedback back to NHSE.

She has helped to support Keith Ridge, Ed Waller virtual visit planned in August.

Pharmacy Support Update

Roger has discussed Contractual requirements / deadlines with all independent contractors.

DSP Toolkit – new deadline of September most had forgotten if not completed before Covid so has refocussed on this.

HLP – The contractual deadline was July 2020 but has now been extended since Roger spoke to contractors. There are currently 14 pharmacies who are not HLP and 4 who are unsure if they are still registered – Advice and support is being given to them and they have been made aware of the contractual and financial risks if they do not become HLP Roger will continue to support where appropriate.

Roger has been making sure contractors were aware NMS, CPCS and Local services could be provided over the phone where appropriate. He has had various discussions about MUR’s and provided information on use of PREM 2 where appropriate.

Roger has commenced looking at Flu initial operational meeting and discussing with contractors to ensure they are ready for what is expected to be a very busy season.

Discussion around stocks of vaccine, PPE and costs of delivering flu vaccinations during Covid and how pharmacy can work alongside GPs.

Picking up issues with MDS and providing support and advice where needed continuing to push Equality Act Assessments prior to decision making. Roger has also been in contact with pharmacies regarding claims for Pandemic delivery and the PSNC pharmacy advice audit.

MM has requested that during any future telephone calls with pharmacies can dossette boxes also be discussed. RB has requested that if any pharmacies with problems around completing necessary dossette boxes be referred to RH for assistance on a 1:1 basis.

Conference 2020

Discussion around the conference, RB proposes holding the conference online this year. Committee is in agreement, DS/RB will review the Terms and Conditions for this. The awards will still run, the categories have been discussed and new ones confirmed. Discussion around the theme for conference and how running it online will be different including security of people who can access the meeting.

SAH suggests this is a good opportunity to record the conference and have this available online after.

How will the sponsors be involved this year RB/DS to look into this.

Break Out Groups

* AGM Planning – September
* Planning Remainder of Committee Meetings for 2020

The committee split into the above groups for discussion.

Discussion around how to hold the AGM for this year, committee decided to add it to the September meeting in the evening, this will allow contactors to attend should they wish to.

DS/RB to arrange the paperwork and send to contractors.

Meeting Planning

Meetings for rest of 2020:

Weds 19th August - 7.30pm – 9pm - DS to book into calendar.

Weds 9th September - 9.30am -3pm including AGM at 1.30pm.

Weds 7th October - TBC if needed prior to Conference. Conference in the evening online.

Weds 11th November – Day Meeting

Wright Review Feedback

LF and RB attended online a PSNC review meeting on the Wright Report, discussion around this. The event is available online for anyone who wishes to watch it.

AOB

Weekly news discussion around whether there is too much in it. DS to ensure she puts any highlights in the subject field to draw attention to it.

SAH has requested all committee members re tweet and comment on social media posts as this makes them more visible.

Discussion around new Pre-Reg students and how do we engage with them. LF/RB to arrange contacting new Pre-Reg students.