**LPC Meeting – Wednesday 11th March 2020**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Richard Brown, Lisa Fisher, Alan Smith , Sadik Al-Hassan, Dalveer Dohal, Morag McMeekin, Tanzil Ahmed, Stuart Moul, Jerry Long, Heather Blandford, Imran Ahmed.

Apologies – Ramesh Yadav.

Declarations of Interest – None.

CCA nomination for report – All

Amendments to Training Log – None.

Review of March Minutes & Action Points.

Minutes agreed and will be posted on the website.

Discussion around the conference change of venue and date, Sadik suggested we send out a change of date to contractors. Committee asked what would happen in the event of it having to be cancelled – Debbie will research this.

Contract applications.

Reviewed.

Chief Officer Review of the year

Richard presented an overview of how the team now works, this allows Richard to work at a higher level.

Pharmacy Funding, strategic alliances. Richard has formed lots of new relationships - OneCare, Sirona & BrisDoc, this has evolved a lot in the last year.

Banes will be supported more once they have merged and settled during 2020.

Richard has been working with the northern team from NHS England ready for the switch over in April and this relationship is working a lot better.

Richard has provided guidance to all 4 PH Departments and has worked with all 4 acute trusts.

Richard now is on the Medicines Optimisation Steering Committee, compliance aid policies are a result of this committee.

Avon LPC is now a trusted partner within Primary Care, views are asked for, listened to and acted upon and Avon LPC have credibility when discussing pharmacy. There is now the GP CPCS Pilot and the commissioning of the PGD’s.

Richard highlights how a strategy is implemented across the operation team and the importance of the whole team working together.

The Committee discuss how well the whole operations team have done to work together to deliver some great results over the past year.

Implementation Manager Review of the year

MECC – Making Every Contact Count.

Judith has worked with BNSSG councils and the LMC to get a grant to deliver MECC to primary care and received 14K from HEE to deliver MECC in pharmacy

Judith trained as a MECC trainer, trained the LPC Committee and supported the LMC trainers. She also created a video with BNSSG to support all pharmacies with practical application of MECC.

* Delivered to date MECC to 100 pharmacies across the patch - 54% CCA, 8% AIMp,38% independents.
* Flu
* Record season 31490 vaccinations delivered vs 26518 Last Year.

Meetings – Judith attended the following on behalf of LPC

* + ODN (Operational Delivery Network- Hep C) meetings
	+ BNSSG Digital and Polypharmacy meetings
	+ BANES and Wiltshire STP meetings
	+ AHSN (Academic Health Science Network)
	+ NHS England SW operations call
	+ South Gloucestershire Prevention meetings
	+ BANES Immunization

Judith also arranges the Newsletter weekly and PharmOutcomes (Health campaigns/End of year campaigns/updates etc.)

She receives general queries from CCG’s, Council, Contractors e.g. chased contractors for bank details on behalf of CCG to get them paid and still supports the BANES medicines optimization project.

CPCS -GP pilot - 37 surgeries live – 32 active

To date Judith has trained 100 pharmacy teams (54% CCA, 8% AIMp,38% independents) and Retrained 26 pharmacies on Pharm Refer (fully funded).

8 practice teams have had face to face training and she has planned training with 12 more practices in the coming weeks.

Training the practices has had a significant impact on delivery and practices are now approaching Judith direct to train their teams. Phase 2 starts from April 1st Judith is already approaching practices – estimated to be between 10 -15 more pharmacies.

PGD’s – there are currently 33 Pharmacies live, there have been 41 PGD’s delivered to date.

Judith is including in training for GP practices and will start ensuring GP practices know about them and the pharmacies that are live

What’s next for Judith - CPCS GP pilot – roll out phase 2 practices and continue to support /train “live practices” and new pharmacies.

PGD’s – ensure engagement across BNSSG from practices and pharmacies, work with DOS team and with Roger to ensure all pharmacists and locums are competent.

Primary Care Relationship Manager Review Of Year

* 25 Pharmacy leads appointed to PCNs - 100% attainment of PQS points
* 223 pharmacies claimed PQS points for PCN engagement - 99% attainment
* Potential loss of income averted £67,400 (11 PCNs needed additional support)
* 129 pharmacies have been invited to attend a relationship meeting - this represents 57.6% of pharmacies in Avon
* Of these, 85 have engaged (attended 1 or more meetings) - representing 66% of pharmacies engaged, 61% of which were from multiples and 75% from independents.

Progress reported from meetings includes:-

* Improved communication regarding medication shortages and use of fax is no longer supported.
* Knowledge of BNSSG Guidance for Disability Discrimination Assessments and use of standard template to assess new patients for dosette boxes - reports of reducing numbers of dosette boxes
* Knowledge about PCNs and encouraging engagement
* Knowledge about new pharmacy contract and implications
* Performance reporting on CPCS and identifying issues to be resolved.

Pharmacy Support Review Of Year

Roger has provided support to pharmacies to review income sources, reviewing “free” services, ensuring contractors understand the EA and the requirement to assess patients with long term disabilities to ensure an appropriate adjustment is made to support the patient.

Ensuring contractors understand BNSSG guidance around who is responsible for assessing patients, what patients need assessments, sharing information with prescribers

Supported the new pharmacy contract workshops, signing up for MYS and CPCS within the deadlines.

Supporting contractors with PQS and making claims within deadlines.

CPCS – NHS 111 Roger has provided ongoing assistance and support when requested and provided 4 training events.

Roger has represented Avon LPC at the Urgent and Emergency Care design and BNSSG Primary Care strategy meetings:

Roger will continue to support all pharmacies ensuring support is offered across the whole of Avon.

Strategic Plan

Lisa/Richard review the strategic plan with the committee and the plan has been updated.

Area Managers Meetings – we are struggling with engagement with the Area Managers. Richard has asked the committee to think of how they would like to move this forward, he is happy to present at AM meetings if that is better. Debbie will try again to get a date and will copy in the relevant committee members into the message.

Treasurers Report

Jerry presented an update to the committee.

Draft Budget Discussions and Sign off Of Budget

The committee reviewed the accounts, it was felt that during this time of change in community pharmacy it was crucial to invest in supporting pharmacy contractors. The accounts were unanimously approved with a review date in May/ June 2020 aligned with the PSNC review.

AOB

Covid 19
Richard is attending weekly meetings with BNSSG and Barbara is linking in with PCN leads. Comms to go out to contractors from LPC on PharmOutcomes with the message that the LPC are there to help and support all contractors and provide guidance.