**LPC Meeting – Wednesday 11th April 2018**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Tanzil Ahmed, Chris Howland-Harris, Jerry Long, Sadik Al-Hassan, Roger Herbert, Hilary Collyer, Stuart Moul, Ramesh Yadav, Heather Blandford and Morag McMeekin.

Apologies – Alan Smith, Matt Courtney-Smith, Richard Brown.

Declarations of Interest – All committee informed of the new folder for all declarations to be logged.

CCA nomination for report – Sadik.

Voting in the Executive Roles

Chair – Lisa Fisher nominated by Sadik Al-Hassan, seconded by Roger Herbert, unanimous vote by the committee.

Vice Chair – Roger Herbert nominated by Tanzil Ahmed, seconded by Ramesh Yadav, unanimous vote by the committee.

Vice Chair – Chris Howland-Harris nominated by Sadik Al-Hassan, seconded by Ramesh Yadav, unanimous vote by the committee.

Treasurer – Jerry Long nominated by Sadik Al-Hassan, seconded by Hilary Collyer, unanimous vote by the committee.

Welcome to new committee Members & Completion of paperwork

Matt is unable to attend this month’s meeting.

Presentation of the committee, how it works and the members that work within it.

Discussion around Avon Healthcare Services and its purpose within Avon.

All committee have been sent the policies and everyone present has now signed the register. All present members have also completed declaration of interest forms.

Explanation given of the pharmaceutical reps that attend the meetings.

Amendments to Training Log – None.

An explanation given to new members of the training log.

Review of March Minutes & Action Points.

Minutes agreed and will be posted on the website.

Discussion around the team building event being held in July’s meeting, we have 2 reps interested in helping run this event.

Contract applications.

Applications discussed and reviewed.

Strategic Plan 2018-2019

Review of the updated strategic plan for 2018-2019.

Discussion around the importance of the training events and the annual conference.

Discussion around how the committee are growing the social media presence and we are currently looking for someone to help grow this profile.

Transfer of care scheme and how important this has been, there is a possibility this may progress to a paid service. Jerry and Lisa telephone pharmacies weekly to advise they need to action outstanding referrals.

Social Prescribing, this will not be done unless there is payment for it.

Private PGD’s how to optimise the income for pharmacies.

Treasurers Report

Review of the accounts up to the end of March 2018.

Rhys Pilling from BMS

Rhys visited the committee to speak about Atrial Fibrillation.

Hannah Rentoul from GSK

Hannah visited the committee to speak about Trelegy inhaler therapy.

Online Training Update

Numbers show that viewing figures are increasing. Sadik suggested a feedback box could be included after the video has been watched.

Pharmacy Phone around – Bowel Cancer Online Training.

Committee telephoned contractors to get feedback of online training videos, the general response was positive.

QPS Results and 2018 update

Review of QPS results; Avon LPC ranked 8th overall nationally for average amount of points claimed. The committee reviewed the new QPS criteria.

AOB

Roger and Chris are going to review the social media applicants and send thanks for expression of interest.