



## Emergency Supply Service Easy Guide

For help and support filling in the form, please contact Avon LPC on [avonlpc@gmail.com](mailto:avonlpc@gmail.com)

To claim reimbursement for North Somerset CCG Emergency Supply Service that have processed in your pharmacy you need to complete the following service.

### Service Outline

The service is designed to take the pressure off Out of Hours GP services and A&E. The service allows you to make an emergency supply at the request of a patient (following all regulations laid down to make this supply lawful), yet rather than charging the patient, you record the information in PharmOutcomes and North Somerset CCG reimburse you. The service specification can be found on the LPC website.

### Emergency Supply Service - North Somerset CCG

This service records the details of the patients along with allowing you to claim for the medication supplied. This will improve payment for the service along with providing invaluable activity data to help support the continued commissioning of the service.

**Emergency Supply Service (Preview)**

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Provision Date

Name of patient

Primary identification

Date of Birth

Enter as dd-mmm-yyyy (eg 23-Feb-1989)

Gender  Male  Female  Trans

Ethnicity

Postcode

Address

NHS Number

If neither the client nor the provider know the NHS Number, you can enter "Unknown". If the client has has never been issued with an NHS Number, you can enter "Not Issued".

Contact Details

GP Practice?

**NHS Number**

If the patient doesn't know their NHS Number enter 10 x 1  
"1111111111"

Fill in all the details relating to the patient including their registered GP practice.

**Is GP practice closed?**

Yes  
 No  
Consider getting a prescription

**General Practice Open?**  
If their practice is open you should consider getting a prescription.

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**Emergency Supply Information**

**Reason for emergency supply**

Ran out of medication  
 Left medication at home  
 Lost medication  
 Other

**Is this a continuation of a previous supply**

Yes  
 No  
If this is a new supply click NO

By selecting "Yes", you have identified this as a continuation of another supply and so no additional professional fees will be paid.

You can add three medications per entry. If you need to supply more than three medicines to a patient, complete a new record. Please note, you must enter "yes" to "is this a continuation of supply" to ensure you only receive one professional fee. (see screen shot to the left)

Please also print off and get the patient to sign a prescription charge exemption form that will be available in PharmOutcomes once you have saved the record.

**Medication Supplied**

**First product supplied**   
**Quantity**

**Second product supplied**   
**Quantity**

**Third product supplied**   
**Quantity**

**Levy Status**

**Number of prescription charges taken**   
If the person is exempt, please enter 0

**No OTC lines**  
This service is for POMs.

**More than three medicines supplied?**  
If you need to supply more than three medicines, please use another record to enter the supply

**Exemption**  
Please get the patient to sign the exemption certificate that can be printed after completing the entry.

**Service value**

**How did you access the service?**

Pharmacy staff referred  
 NHS 111 referral  
 Out of hours referral  
 Patients GP Practice  
 Other

**What was the alternative to this supply?**

Called 111  
 Gone to A&E  
 Missed doses of medication  
 Private emergency supply  
 Walk-in-centre  
 Other

**Note**  
This helps us to justify the continuation of this service.

Please fill in what the patient would have done had this service not been available. This provides crucial information to ensure the service is recommissioned in future years.

Once complete, click save and that's it.