



## Emergency Supply Service Easy Guide

For help and support filling in the form, please contact Avon LPC on [avonlpc@gmail.com](mailto:avonlpc@gmail.com)

To claim reimbursement for Bristol CCG Emergency Supply Service that have processed in your pharmacy you need to complete the following service.

### Service Outline

The service is designed to take the pressure off Out of Hours GP services and A&E. The service allows you to make an emergency supply at the request of a patient (following all regulations laid down to make this supply lawful), yet rather than charging the patient, you record the information in PharmOutcomes and Bristol CCG reimburse you. The service specification can be found on the LPC website <http://psnc.org.uk/avon-lpc/our-area/bristol/ccg/emergency-supply-service/>

### Emergency Supply Service - Bristol CCG

This service records the details of the patients along with allowing you to claim for the medication supplied. This will improve payment for the service along with providing invaluable activity data to help support the continued commissioning of the service.

#### Emergency Supply Service (Preview)

The screenshot shows a web form titled "Emergency Supply Service (Preview)". The form contains the following fields and elements:

- Provision Date:** A text input field containing "29-Oct-2014".
- Name of patient:** A text input field.
- Primary Identification:** A text input field.
- Date of Birth:** A text input field with a placeholder "Enter as dd-mmm-yyyy (eg 23-Feb-1989)".
- Gender:** Radio buttons for "Male", "Female", and "Trans".
- Ethnicity:** A dropdown menu with the text "Select an option...".
- Postcode:** A text input field with a "Search" button next to it.
- Address:** A text input field.
- NHS Number:** A text input field with a help box below it. The help box contains the text: "If neither the client nor the provider know the NHS Number, you can enter 'Unknown'. If the client has has never been issued with an NHS Number, you can enter 'Not Issued'".
- Contact Details:** A text input field.
- GP Practice?:** A text input field.

Fill in all the details relating to the patient including their registered GP practice.

**Is GP practice closed?**

Yes

No  
Consider getting a prescription

**General Practice Open?**  
If their practice is open you should consider getting a prescription.

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**Emergency Supply Information**

**Reason for emergency supply**

Ran out of medication

Left medication at home

Lost medication

Other

**Is this a continuation of a previous supply**

Yes

No  
If this is a new supply click NO

By selecting "Yes", you have identified this as a continuation of another supply and so no additional professional fees will be paid.

You should consider if the GP practice is open, obtaining a script. This is an Emergency Supply.

**Medication Supplied**

First product supplied

Quantity

Second product supplied

Quantity

Third product supplied

Quantity

Number of prescription charges taken

**More than three medicines supplied**  
If you need to supply more than three medicines, please use another record to enter the supply

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**Service Value**

**What was the alternative to this supply?**

Called 111

Gone to A&E

Missed doses of medication

Private emergency supply

Walk-in-centre

Other

**Note**  
This helps us to justify the continuation of this service.

You can add three medications per entry. If you need to supply more than three medicines to a patient, complete a new record.

Please note, you must enter "yes" to "is this a continuation of supply" to ensure you only receive one professional fee. (see screen shot above)

Please fill in what the patient would have done had this service not been available. This provides crucial information to ensure the service is recommissioned in future years.

Once complete, click save and that's it.