**LPC Meeting – Wednesday 10th June 2015**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present:, Richard Brown, Natalie Sherlock, Tanzil Ahmed , Stuart Moul, , Sadik Hassan, Jenni Scott, Andrew Lane (PSNC).

Apologies – Lisa Fisher, Himmit Bhambra, Alan Smith, Sam Ghafar, David Tomlinson.

Declarations of Interest – Richard declared an interest

CCA nomination for report – Natalie

Amendments to Training Log – None.

May Minutes Review.

Review of meeting rules and agreements.

Minutes agreed and will be added to the website – Debbie.

Treasurer’s Report

Implementation Manager has started and will start to show in the figures soon. Martin will feed back in September’s meeting with his progress.

Jerry to obtain a list of contractors from PPA who are paying the levy

Figures reviewed by the committee.

Contract applications

Close Farm Surgery – application to obtain medicines under serious difficulty rules - Update on the situation. Andrew Lane stated the Rural group at PSNC could help with this.

Application from Shaunaks LTD for an NHS contract for a new community pharmacy offering to meet an identified need – Refused by NHS England.

Change of ownership application for Badham Pharmacy LTD – approved by NHS England.

PSNC Update – Andrew Lane

Andrew chairs the South West forum with all LPC’s which enable them to share best practice ideas. Costs are being monitored closely to try to reduce them.

Update of last PSNC meeting in York 12th and 13th May – Some aspects of the meeting are confidential. Discussion around how decisions are made at the PSNC. Communications with surgeries is an issue with EPS, there is an added cost with this system, more time to deal with this and more costs with printing.

Minor ailments service being discussed at a National level – it was noted this had hampered negotiations at a local level as commissioners now expect a National service. This would be feedback to PSNC

PSNC will be applying for insurance for LPC’s and so individual LPC’s will not need their own insurance.

Conference Update

Afternoon session with commissioners and counsellors to go out into pharmacies. Our conference is the same day as the PSNC meeting in Bristol, Richard will approach Sue Sharpe to see if she could be our speaker. Richard has sent out hold the date to commissioners and we have had replies to confirm attendance. North Somerset cannot do the afternoon, so this will be done in the morning instead. We are waiting on replies from the Bristol area.

Judith will co-ordinate the HLP section with some of the HLP pharmacies.

Check 34 NPA

Secondary discharge input.

Media input.

Conference to be put on July’s agenda.

Community Pharmacy Survey – preparation for Jenny Gibbs.

Review of documents send in by Jenny regarding the audit to look at prescribing wastage.

PharmOutcomes for external providers

Richard has been approached by commissioners to use PharmOutcomes in external environments. Chris Burton has asked for a third party licence, what would we charge? Currently £6 per pharmacy per month as standard at the moment.

Agreed we will consider external providers using PharmOutcomes. Agreed we need a policy in place with how to deal with this. Avon LPC will be able to see the data but it is anonymised.

Following charges have been agreed:

* £12 per licence per month for 3 users, extra cost for additional users (£1).
* From £200 set up fee for each service.
* £50 an hour admin fee for amendments plus expenses at 40p per mile.
* Annual review of costs.

 Richard will speak to Gary Warner from Pinnacle to find out the best way to move this forward.

For some services it would be beneficial to be able to see the Somerset area along with Avon pharmacies. Pinnacle have a “Super Licence”, an LPC can buy this licence to be able to see more, pay per contractor, this would cost Avon LPC an additional £2000 per year. Somerset would get a big saving.

Richard will go to Somerset LPC and request 50% of their total savings:

Level 2 - this equals a cost of £15191.00 for Avon LPC and £9255.00 for Somerset LPC.

Level 3 - this equals a cost of £18,087 for Avon and £9,546 for Somerset LPC.

Jenny Gibbs – Bristol CCG. Community Pharmacy Survey.

Review of documents presented by Jenny Gibbs relating to waste audit carried out in surgeries and with patients around Bristol. The audit focussed on the ordering of prescriptions by patients direct and via pharmacy led systems.

The LPC provided feedback relating to how ordering happens in pharmacy and how this can be improved to reduce waste

Jenny is now completing the final report for circulation

Richard to write to Jenny to thank her for her time today and to request that the LPC has the opportunity to comment on the report before it is publicised.

Chief Officers Update

Flu Vaccination Update – Looking at training for the pharmacies.

TB Medicines (Lisa Rees) – Committee have agreed with the service specification.

Diabetes Programme Update – Chris Howland-Harris.

The Diabetes Programme board is a 5 year programme including Bristol, all linked to increase in problems with diabetes, there are a large number of undiagnosed people.

Accessibility of pharmacy was discussed, important to keep in touch with the board to see if we can help with this subject.

The meetings are once every 3/4 months, Chris will circulate any dates he cannot attend to the committee to ensure someone can go in his absence.

AOB

* PSNC meeting is being held in Bristol on March 8th and 9th 2016 at the Marriott.
* General consensus that it was great to have Andrew Lane at the meeting.
* Natalie needs a slot to compose the newsletter next month.
* Stuart has submitted 2 questions to Richard
* As issue was raised where a GP practice didn’t use the EPS Rx tracker correctly and wrongly assumed the pharmacist had submitted a script when they hadn’t. Action was taken by the committee.
* Could we keep better contact with the CCG? Could we invite CCG leads to LPC meeting?
* Chris – a practise manager contacted Chris to say that it is expected that all pharmacies had access to the ex-directory for the GP practises. Ask the LMC whether that is acceptable and can we distribute to all pharmacies for clinical queries only.