**LPC Meeting – Tuesday 19th August 2014, evening.**

14a High Street, Staple Hill, Bristol, BS16 5HP

6.30pm – 9.30pm

Present: Lisa Fisher, Richard Brown, Alan Smith, Chris Howland-Harris, David Tomlinson, Jerry Long, Natalie Sherlock, Roger Herbert, Tanzil Ahmed.

Apologies – Sam Ghafar, Stuart Moul, Himmit Bhambra, Jon Phillips.

**Governance Update**

Review of the governance file - all committee members to sign document. All documents are in a file in the office. **Debbie to email documents out to the committee for them to read before the next meeting.**

Could we have a members section only on the website to put these documents – **Richard/Debbie to look into this.**

**Flu Update**

There have been around 150 expressions of interest, service spec has now gone out. PGD still to be released.

Requirement is that PharmOutcomes is updated within 48 hours.

Novartis will attend the Flu training in Sept and bring point of sale material with them for the pharmacies who attend.

Next week we will send out an email to BNSSSG to remind pharmacies to complete signed service spec – multiples to contact line manager to ask for process – **Debbie.**

What are we going to do if we identify pharmacy’s that are having problems after a week? Ideas:

Buddy up pharmacies, share activity data with multiples, link pharmacies to a committee member, is there a helpline telephone number? Could we do our own private PGD, can we produce PDF versions of point of sale material to send to pharmacies, pin slips to eligible people’s prescriptions, vaccinate staff, review on day 8 and identify struggling pharmacies – committee members to telephone these, pre-book patients, PharmOutcomes for pharmacies to complete throughout Sept, Friday 3rd Tanzil is available to contact pharmacies, LPC meeting is on 8th Oct – phone calls to be made in the morning to struggling pharmacies – committee member to possibly visit in the afternoon,

**Conference Planning**

**Potential agenda:**

Future Inn, Cabot Circus.

Title - TBC

Intro – Chair of LPC

Richard – update/show case what LPC has done in past year

Actors booked to present pharmacy as it stands today.

Someone to talk about HLP to whole group to set the scene.

Breakout sessions

Show Commissioners about pharmacy

Actors to show how it will be once all actions have been put in place.

**Richard to pull together the ideas that have been discussed and circulate to committee.**

**Alan - Visit to Boots Twerton by Bruce Lawrence Director of Public Health** on 14th August. Familiar with some of the services the pharmacy provides, but not the complexity of what pharmacy offers. Surprised how much the other staff contributed along with the pharmacist.

His issue is he has not got money to give for services, he had a view that services should be directed to areas of need rather than in all areas – he went away thinking about how this was possible,

Interested in EHC, stop smoking, he was interested in the outcomes – how many stopped smoking/cut down. His knowledge of pharmacy has increased and he may be thinking about how the current funds are distributed.

Discussed recent flu vac service in Bristol, which he was interested in, he will be interested in the flu statistics.