**LPC Meeting – Wednesday 13th January 2016**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Natalie Sherlock, Tanzil Ahmed, Jenni Scott, David Tomlinson, Chris Howland-Harris, Sadik Al-Hassan, Roger Herbert, Alan Smith, Stuart Moul.

Apologies – Anna White.

Declarations of Interest – None

CCA nomination for report – Natalie

Amendments to Training Log – None.

Minutes & Action Points from previous meeting

Reviewed and agreed – Debbie to post on website.

Debbie to re-send link for Doodle poll.

Review of contract applications:

There have been 2 applications for the Somerdale site, one from Boots and one from Day Lewis – Richard will prepare a response to reject these applications.

Treasurer’s Report

Review of current accounts.

Avon LPC invoiced NHS England for the Flu Vac service on PharmOutcomes and then paid the other LPC’s once this was received.

Training Events costs are at least 90% covered by the sponsorship we obtain.

Discussion around how the LPC spends the funds raised by sponsorship, agreed that whenever the committee spends money it always in the best interest of all contractors.

Average item value is higher this year compared to the same time last year.

HLP Project cost review – second phase of pharmacies is due to start soon. The committee would like an update from Judith on the project at next month’s meeting. The first phase of pharmacies will be brought into the second wave to re-energise the project.

Weight referrals - still awaiting confirmation, to see if pharmacies will get paid for this service.

Local Provider Company

Presentation from Richard Brown (Chief Officer) to discuss how as a committee we could set up a Local Provider Company, what the risks and benefits would be.

This is not to discuss if Avon LPC going are to set up a Local Provider Company, this decision would be made by the contractors if the committee agree to go through this process.

Proposed by Sadik that the committee put together a sub-committee to start putting this together, this has been seconded by David. Vote taken and the whole committee agree to proceed.

The sub Committee will consist of 4 people - Chris, Tanzil, David & Jenni – Chris will be the chair of the sub-committee.

There is a plan in place, The Articles and Rules of Association will be read by the sub-committee. Chris will email the Executive committee to clarify terms of reference, the sub-committee then to have a conference call regarding any discussion points raised.

Debbie will set up basecamp for committee members to post their questions.

HLP Update

Phase 2 is currently being rolled out, to get more pharmacies on board. Feedback from Lisa on how she got her pharmacy to HLP status.

Natalie Field is keen to roll out the HLP project, would like a quote on getting through 5-8 pharmacies through the project. Richard has discussed this with Judith and will be taking this further shortly.

It has been discussed that it would be good for Judith to have access to PharmOutcomes – the committee has agreed this is acceptable as long as she doesn’t work within Avon.

Waste Audit Update

The overall conclusion is that if a patient is left to their own devices they tend to order more than they need.

Pharmacy managed repeats – need to be carefully monitored.

Richard has recommended that they give an incentive to pharmacy to remove from the patient’s record, items they no longer need to reduce waste. Discussions are happening about how to pay this incentive.

Committee size

We have recently had a new CCA rep from Lloyds – Anna White.

Reduction in payments

The 6% reduction in payments was discussed and the committee agreed that the only way we could support contractors with this is to help them maximise income from other sources such as services.

We will arrange some workshops for contractors who are having challenges with certain services. Richard will work with Pfizer and Judith to arrange this.

Alcohol service is particularly difficult to deliver as the questions can be difficult. In South Gloucestershire this has been made easier as they now offer a payment for part of the service.

Telephone Calls to Pharmacies

The committee have telephoned all the pharmacies in Banes to find out how aware they are of Avon LPC and our training events. Also to see if there is anything we can help them with going forward.

Joel Hirst – Banes CCG

Update provided by Joel.

Banes is currently in a robust position.

The CCG is currently in the process of finalising the CCG medicines strategy for the next 4 years, this will be circulated next week once it has been signed off.

Joel plans to visit the 111 call centre to observe what happens and whether they can integrate better with the service. Also to ensure they are sign posting patients to pharmacy in suitable circumstances. Lisa advised Joel to speak to Richard about his recent contact with the 111 service in Bristol.

The RUH hospital ran a “get home for Christmas” scheme to discharge patients from hospital and home in time for Christmas, this worked well but obviously the hospital was still busy over Christmas.

Pharmacy used to be able to visit vulnerable patients at home to complete an MUR, but this was made difficult and so pharmacy have stopped doing it. Joel advised the committee to speak to Julie McCann to see if she could help with this.

Banes CCG want to use more IT systems to help and have been looking into using PharmOutcomes. Joel has observed that EPS has been positive and have had good uptake in Banes so far.

Medicines Optimisation discussed.

Richard has previously shared with Joel the work he did around medicines waste, Joel found this interesting. The committee shared an overview with Joel.

Joel discussed that ‘antimicrobial stewarding’ was a priority for the CCG and that pharmacy has a role to play. He suggested contacting Elizabeth Beech who would be happy to talk about this at a training event.

Not much to update on the discharge project currently.

Lisa has invited Joel to visit some of the HLP’s in Bristol, there are no HLP’s in Bath currently. Joel will speak to the director of public health to see if they would like to visit some of the HLP’s.

BANES Update Discussion – The committee discussed the information that was given by Joel, it was an interesting meeting. If the committee were better prepared prior to the meeting about content, we could have asked more informed questions about the priorities and to see how BANES will support our contractors.

Achievements for 2015

The committee reviewed the successes of 2015 and will send this out to all contractors.

Review Chief Officers Contract

Contract was discussed and agreed subject to change/amendment of notice period to be reciprocal to both parties.

AOB

None.