**LPC Meeting – Wednesday 12th November 2014**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Himmit Bhambra, Sam Ghafar, Jon Phillips, Chris Howland-Harris, David Tomlinson, Jerry Long, Natalie Sherlock, Tanzil Ahmed , Stuart Moul, Sadik Hassan

Apologies – Alan Smith, Roger Herbert.

**Declarations of Interest** – None

**CCA nomination for report –** Only 1 per quarter required now, Natalie to complete.

**Review of Oct Minutes**

Discussion around how to publish the minutes on the website, agreed sensitive sections will be removed and marked as being referenced in the closed section of the minutes. This will be completed in the meeting.

Minutes signed off, to be added to the website **- Debbie**

Action point to carry forward - Britannia to be contacted regarding savings account – **Jerry**

In 2015 encourage contractors to attend meetings – agreed to invite relevant people to certain meetings. **Richard** will contact people with the dates for next year and ask when they would like to attend.

**Chief Officer’s Update:**

* **Potential new service – Medicines in early pregnancy**

Anti – Depressants would be a focus, cost would be similar to an MUR. Sue Mulvenna is looking to pilot this in 4 pharmacies in areas of deprivation next year in Bristol. Query around why could not be in a different area – **Richard to ask Sue.**

£4000 for set up and cover costs of interventions, £16000 will go into 2015/2016 budget to carry this forward across south west area. Funds allocated for the 4 pharmacies to be trained. A leaflet has been produced, this is currently being reviewed by the midwifery service.

* **Bristol HWB meeting update**
  + **HLP update**

Good meeting, introduced to Gemma Dando who is part of the Community Neighbourhood team. Our bid has gone through sign off procedures so far and has been amended to £34500 for 15 months (Jan 2015-March 2016). The aim is to get 9 pharmacies accredited to being a HLP, we would Invite relevant pharmacies to apply to be included. We have been approached by the council to see if the LPC would we be happy to have the project manager work for the LPC and the council will provide the funding for this. The committee have agreed that if we are given this grant that we should go ahead with this. Discussion around what the suitable project manager would look like. Agreed the skills required for this role will be discussed in the break out groups.

* **PharmOutcomes & NHS England**

NHS England have sampled the service. The committee need to agree what they will charge going forward – the committee agreed £4 per pharmacy per month.

* **PSNC Chief officer’s meeting update (including LPC Governance)**

Shared good best practise ideas, the LPC have already started improving the systems. Importance of the minutes was discussed and that they are looked at properly before they are signed off. It has been recognised that Avon LPC are doing some good work.

* **CDS (7 to 28 day prescribing)**

Simon Bradley from St Martins is keen to move to 28 day prescribing to make the pharmacy more efficient, if this happens the majority of patients would need reviewing. If EPS goes live then Simon would be happy not to move to 28 day prescribing.

* **BANES NHS Health Check**

One pharmacy is currently negotiating with the surgery at £18 per health check. Richard has said we will not support a service which is below £20 per health check.

**Treasurer’s report**

Including new accounting spreadsheet, this has recently been reviewed by Richard, Lisa and Debbie to check it balances. Review of the income/outgoings.

Pharmacy plus impact – dip in July levy, but has averaged out in August.

**Conference feedback**

* **Learnings from this year for next year:**
* There is a training scheme running for health champions in south glos , seemed a good idea and could be run for pharmacies.

Lindsey – Richard will speak to her about this.

* Break out groups need more structure and needed to be longer.
* Feedback from the reps that not enough people came to speak to them, the food should be in the same room.
* Location could have been better, the actual room good but being in the centre of Bristol may have put some people off.
* Feedback about the content was good.
* Actors – the message wasn’t that clear.
* Day event was a suggestion for another year.
* Can we look to portray our contractors, in the form of clips put together in a video.

**Feedback from each locality groups**

North Somerset

* Due to illness it was unfortunate that no commissioners were able to attend.
* Lack of interest with low payment for Health Checks

Bristol

* Commissioners very positive
* Funds to kick start HLP (BC)
* Was interested in Health Checks
* Mentioned motivational interviewing technique (LS)
* Make every contact count - resonated with commissioners
* Reduction in stop smoking activity - concerns about NRT advisors not being smokers
* Concerns raised by commissioners about number of people attending training who are sent rather than engaged.

South Glos

* Keen to get Council leads of services to play a bigger role in delivering services
* S Glos ready to talk about closer working relations with pharmacy

BANES

* Joel keen to get a LPN set up
* Interested in HLPs
* No negatives

**New contract application**

It is close to surrounding pharmacies, there is already good provision in this area. Lloyds, Asda and Boots have an interest in this and so cannot be part of the discussion.

Voted to not support this application.

Richard to check with Fiona Castle for a template letter to send a reply.

**BP pilot**

This is to start in the new year, Lisa has had a meeting with GP’s to advise about this and they are keen on the service.

**AGM and Constitution change**

AGM is being held before the Parkinson’s training event on the 26th November, all relevant pharmacies have been sent voting slips, some replies have been received.

**Review PNA feedback**

Richard has prepared feedback from the 3 PNA’s.

* **The Banes PNA** - Committee agree that this level of data should not be part of the PNA.
* **Sign off LPC feedback** for Bristol, North Somerset, S Gloucestershire, the committee agreed with Richard’s challenges.

Richard to send to the PNA steering committee lead.

**LPC Governance - now on PharmOutcomes**

The governance document is now available on PharmOutcomes, the committee have agreed that they will use this document. This enables the committee to input information on each section, which also allows them to produce different reports and action points.

There is the facility to benchmark against other organisations.

This will be transferred onto the new document ready to be reviewed for the next meeting, this will be visible on the website – **Richard.**

**Flu Update**

Run through of flu statistics, there has been a rise in GP referrals and a rise in pregnant women being vaccinated. There have been a lot less vaccinations done in November compared to October. The data appears to be similar across all areas.

**Winter Planning**

Flu vaccinations, we have completed one month of a 6 month contract, need to keep up the focus.

**Break out groups:**

* **Services & Contracts Sub Committee -** *Winter planning*

Document created for this, see attached. This will be sent out to pharmacies via email, offering to laminate it if they are unable to – **Debbie**

Over use of anti-biotics/pharmacists should be challenging GP’s if dosage given to patients appears incorrect.

* **External Engagement Sub Committee –** *HLP’s*
* Financials – what can we afford? The group looked at the cost for a pharmacist/non-pharmacist. It was suggested we could look at a pharmacist doing this as a secondment if they could be released.
* Job Spec – Contacted the NPA to ask for their job spec and this will then be adapted to make our project manager job spec..
* **Training & Engagement Sub Committee –** C*onference feedback.*

Press release has been created, see attached.

Richard to pull this together and circulate.

**AOB**

At the Exec meeting it was discussed how important it is to attend the LPC meetings, if this falls below 50% then this will be highlighted, this is part of the constitution.